

Date of issue: Wednesday, 12 September 2018

MEETING:	AUDIT AND CORPORATE GOVERNANCE COMMITTEE (Councillors Amarpreet Dhaliwal (Chair), Sarfraz (Vice Chair), Ali, Minhas, Munawar, Nazir and Plenty) CO-OPTED INDEPENDENT MEMBERS: Alan Sunderland and Iqbal Zafar PARISH COUNCIL MEMBERS: Parish Councillor Raymond Jackson (Colnbrook with Poyle) Parish Councillor Harjinder Gahir (Wexham Court) Vacancy (Britwell) INDEPENDENT PERSON Dr Louis Lee
DATE AND TIME:	THURSDAY, 20TH SEPTEMBER, 2018 AT 6.30 PM
VENUE:	VENUS SUITE 2, ST MARTINS PLACE, 51 BATH ROAD, SLOUGH, BERKSHIRE, SL1 3UF
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SHABANA KAUSER 01753 787503

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



NIGEL PALLACE
Interim Chief Executive

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PART I

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	Apologies for absence.		
1.	Declarations of Interest	-	-
	<i>All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 4 paragraph 4.6 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed.</i>		
	<i>The Chair will ask Members to confirm that they do not have a declarable interest. All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.</i>		
2.	Minutes of the Last Meeting held on 18th July 2018	1 - 8	-
3.	Audit and Risk Management Update - Quarter 2 2018/19	9 - 24	All
4.	Internal Audit Progress Report	25 - 40	All
5.	External Audit Fee Letter	41 - 44	All
6.	External Audit Progress Report	45 - 66	All
7.	Audit Completion Report	67 - 140	All
8.	Schedule of Activity - Councillors Code of Conduct	141 - 148	All
9.	Local Government and Social Care Ombudsman - Complaints, Findings and Complaints	149 - 152	All
10.	Schedule of Activity - Whistleblowing Complaints	153 - 156	All
11.	Exception reporting to O & S Committee	-	-
12.	Forward Work Programme 2018/19	157 - 158	All
13.	Members Attendance Record 2018/19	159 - 160	All
14.	Date of Next Meeting - 13 December 2018	-	-

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15. Exclusion of the Press and Public

It is recommended that the Press and Public be excluded from the meeting during consideration of the item in Part 2 of the Agenda, as it involves the likely disclosure of exempt information relating to the financial or business affairs of any particular person (including the Authority holding the information) as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).

Part II

16. Part II Minutes - 18th July 2018 161 - 162 -

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.